



Jim Doyle
Governor

A Newsletter of the Wisconsin Chiropractic Examining Board

August, 2005

THE WISCONSIN CHIROPRACTIC EXAMINING BOARD

Members of the Board:

James W. Weber, D.C., Chair (Rice Lake)
Wendy M. Henrichs, D.C. Vice Chair (Rhinelander)
Steven J. Silverman, D.C., Secretary (Merrill)
Steven R. Conway, D.C. (Athens)
Susan Feith (Wisconsin Rapids)
Char D. Glocke (LaCrosse)

Administrative Staff:

Kim Nania, Division Administrator
Jeff Scanlan, Bureau Director
Dennis C. Schuh, Legal Counsel
Gina York, Bureau Assistant

Executive Staff

Celia Jackson, Secretary
Sandra Rowe, Deputy Secretary
Larry Martin, Executive Assistant

NEW SECRETARY – CELIA JACKSON

In April, 2005, Governor Doyle Appointed Celia Jackson as Secretary of the Department of Regulation and Licensing. Some of her many accomplishments include:

- Served as the Senior Policy Advisor for Pax Christi USA since 2004 and with the Archdiocese of Milwaukee as the Archbishop's Delegate for Community Services from 1999 to 2004
- Served as Assistant Dean of the Marquette University Law School and worked as an Assistant District Attorney in Milwaukee
- Founded her own law firm specializing in real estate, civil litigation, criminal and corporate law
- For more information regarding the appointment of Celia Jackson, you may find a [press release](#) posted on our website.

NEW EXECUTIVE ASSISTANT – LARRY MARTIN

In July of 2005, Larry J. Martin has been appointed as the new Executive Assistant for the Department of Regulation and Licensing.

Mr. Martin has served as Lieutenant Governor Lawton's Chief of Staff since she took office in January 2003. In that capacity, Mr. Martin directed all media communications, served as the Lieutenant Governor's liaison to the

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Governor's Office, state agencies and organizations, and participated in development of public policy. Mr. Martin previously served as Executive Director of the Democratic Party of Wisconsin, Executive Director of the Dane Fund, and Executive Director of the Wisconsin Library Association.

NEW BUREAU DIRECTOR – JEFF SCANLAN

In February, 2005, Jeff Scanlan has been appointed to the position of Director of the Bureau of Health Services Professions at the Wisconsin Department of Regulation and Licensing. Mr. Scanlan brings more than 7 years of private sector experience, primarily in business development and marketing, to the department. The former Bureau Director, Kimberly Nania, Ph.D., has been promoted to Administrator, Division of Board Services at the Department.

NEW RL RULES

The Department of Regulation and Licensing has recently completed its work on rules regarding criminal background investigations. This rule-making effort started as a result of federal Public Law 92-544, which required authorization by state statute to continue the Federal Bureau of Investigation's policy of honoring state requests for criminal background reports. 2003 Wisconsin Act 151 was created in response to the federal mandate. Wisconsin Act 151 required rule-making by the Department in order for DRL to continue to investigate criminal occurrences regarding both applicants and credential holders.

These are effective after June 1, 2005. Summaries of the contents of the new rules for s. RL 4.07 Investigation, RL 4.08 Photographs and fingerprints, and s. RL 4.09 Credential holder charges or convictions, are as follows:

RL 4.07 Investigation: authorizes the Department of Regulation and Licensing to conduct investigations to determine whether an applicant for a credential issued by the

department, an attached examining board, affiliated credentialing board or board having authority to issue or deny a credential has been charged with or convicted of a crime.

RL 4.08 Photographs and fingerprints:

allows the Department of Regulation and Licensing to require that an applicant be photographed and fingerprinted as part of the credentialing process, if there exists reason to believe that the applicant has failed to accurately describe his or her conviction record.

RL 4.09 Credential holder charges or convictions:

authorizes the department to continue to conduct investigations to determine whether a credential holder has been charged with or convicted of a crime. In addition, s. RL 4.09 establishes that all credential holders are now required to self-report convictions to the department.

In the past, some professions had to self-report, and others did not. Now all licensees need to report a conviction within 48 hours after entry of a judgment of conviction. This requirement should enable the boards to better police their professions. The Boards will screen self-reports of convictions the same as other informal complaints, and the boards will remain the final decision makers on whether/what kind of discipline may be imposed, based upon the convictions.

CHIROPRACTOR CONTINUING EDUCATION AUDIT RESULTS 2005

Most chiropractors who renewed their licenses in 2004 had to attest to completion of 40 hours of approved continuing education, including 4 hours of ethics/boundaries and 4 hours of radiology.

A random sample of credential holders was asked to supply verification of course completion. Of those audited, approximately 5% were referred to the Division of Enforcement for not having attained the full 40 hours, or for attaining hours that were not in approved courses or content. No credential

holders were referred for failure to attain ethics & boundaries or radiology courses.

CE REQUIREMENTS FOR 2005-2006

The Chiropractic Examining Board requires 40 credit hours through WCA, ACA, ICA, or courses sponsored by an approved Chiropractic College or Medical School. All courses need to be pre-approved by the Board. The Department has posted on our [Website](#) a .PDF of a full listing of CE courses approved for credential holders. To access this listing please visit the Chiropractor section under Health Professions where you will find links for [education requirements](#) and [approved continuing education courses](#).

The biennium period for fulfilling Continuation Education (CE) requirements is January 1st of 2005 and ending December 31, 2006.

Please note that the CE requirement does not apply to the biennium when the license was first issued.

- All CE must be taken from pre-approved courses. A list of approved courses is posted at <http://drl.wi.gov/boards/chi/edu/current.pdf>. It is updated regularly.
- CE content has to be clinical in nature, and may not include courses on business, management or insurance aspects of practice, such as HIPPA.
- CPR is also a requirement for renewal, but these hours do not count toward the CE requirement.
- Forty hours is again required for the 2005 to 2006 biennium.

CE REQUIREMENTS FOR RADIOLOGY, ETHICS AND BOUNDARY ISSUES

During the previous biennium, January 1st of 2003 to December 31, 2004, the administrative rules governing the profession required that Chiropractors take 4 CE hours in radiology and 4 CE hours in ethics which was to include 2 CE hours in boundary issues. These requirements

are no longer in effect and do not apply to the current or upcoming biennial periods.

PART IV NATIONAL PRACTICAL EXAMINATION

The Wisconsin Chiropractic Examining Board has joined 46 other states in accepting Part IV of the national examination as its practical examination. The decision was first effective in December 2002.

The Part IV examination consists of 3 major sections: diagnostic imaging, chiropractic technique and case management. The examination is developed by the National Board of Chiropractic Examiners in cooperation with nationally recognized experts from colleges of chiropractic across the country. It is regularly updated to reflect current practice in the profession. Passing performance standards on Part IV are set by chiropractic professionals who review the specific content of the examination before making the determination of an appropriate level of performance to protect the public.

The Board also requires that applicants for license pass Parts I, II, and III of the national examinations, as well as a written examination on state laws.

Numbers of licenses granted before and after the Part IV implementation have remained about the same on average.

Year	2000	2001	2002	2003	2004
# new Licenses	100	90	82	94	91

CHIROPRACTIC LICENSEE COUNTS

As of April, 2005 the number of Wisconsin Chiropractic licensees was:

In State Active	1650
In State Inactive	506
Out State Active	259
Out State Inactive	876

HOW TO OBTAIN A CODE BOOK

Code books for each profession can be obtained online through the Department's Website. Code books are available on compact disk or in paper format for a fee. For a full listing, please visit the department's Website at drl.wi.gov, select "[Code Books and Statutes](#)" and then "[Purchase Code Book](#)." The site contains printable order forms as well as complete instructions for ordering.

DISCIPLINARY ACTIONS

Disciplinary summaries are taken from orders that can be reviewed on the Dept. of Regulation and Licensing Web site at <http://drl.wi.gov/index.htm>. Select "Discipline/Orders" under Reports of Decisions to view the order, you can either search by name, or use "Reports for the Current Year" or "Prior Years" to access an order. Please note that orders are subject to court review, and discipline may be stayed pending an appeal. The progress of cases in court may be reviewed at www.courts.state.wi.us. Current license status may be verified under "Lookup License Info" on the Department's Website.

DID YOU KNOW THAT YOU CAN ACCESS MOST INFORMATION ON THE DEPARTMENT OF REGULATION & LICENSING WEB SITE?

Visit the Department's Web site at:

drl.wi.gov

Send comments to: web@drl.state.wi.us

CHANGE OF NAME OR ADDRESS?

Please send changes to the Department. Confirmation of changes is not automatically provided. **WIS. STATS. S. 440.11 ALLOWS FOR A \$50 PENALTY TO BE IMPOSED WHEN CHANGES ARE NOT REPORTED WITHIN 30 DAYS.**

TELEPHONE DIRECTORY -- QUICK KEYS

To contact the Department, just dial (608) 266-2112, and then enter the Quick Key numbers below for the assistance you need:

To request an application packet:	press 1-1-3
To check the status of a pending application:	press 1 - 2
To discuss application questions:	press 1 - 3
To discuss temporary license questions:	press 1 - 3
To renew or reinstate a permanent license:	press 1 - 4
To renew or reinstate a permanent license:	press 2 - 1
To renew a temporary license:	press 2 - 2
To obtain proof of licensure to another state:	press 3 - 1
To find out if a person is licensed:	press 3 - 2
To file a complaint on a license holder:	press 8
To check the status of complaints:	press 8
For all other licensing questions:	press 1 - 3

VERIFICATIONS

Verifications are now available online at www.drl.wi.gov. On the Department Web site, please click on "License Lookup". If you do not use the online system, all requests for verification of licenses/credentials must be submitted in writing. There is no charge for this service. Requests should be sent to the Department address or may be faxed to (608) 261-7083 - ATTENTION: VERIFICATIONS. Requests for endorsements to other states must be made in writing – please include \$10 payable to the Department.